

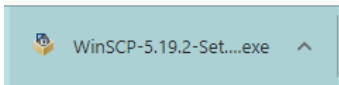


**SECURE FILE TRANSFER**  
**WinSCP**

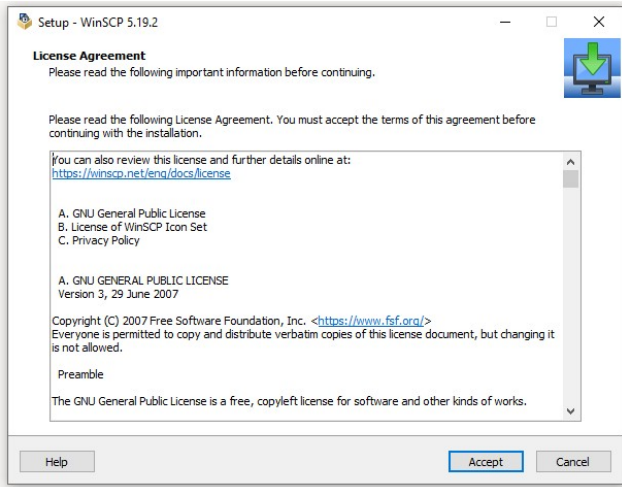
Following are instructions for downloading the secure file transfer application. The JMFA username and password previously provided are necessary. If you have any questions or need any assistance, please contact your JMFA representative.

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1. Click on the button to **Download Application**.
2. Once downloaded, you should be prompted to **Open** the file. If not, try going to your Downloads folder and opening the file from there.

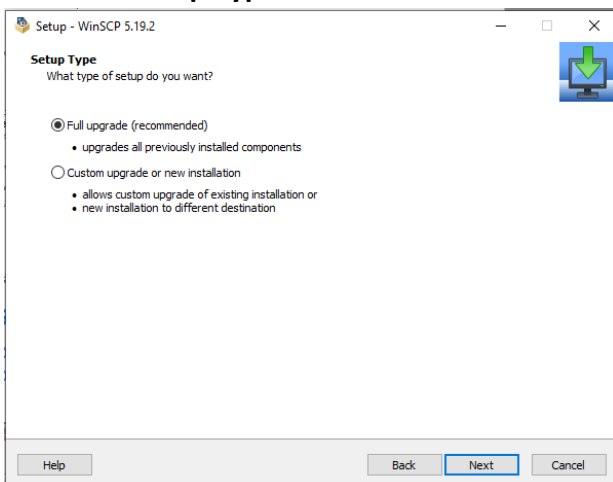


After opening the file, a new window will appear.



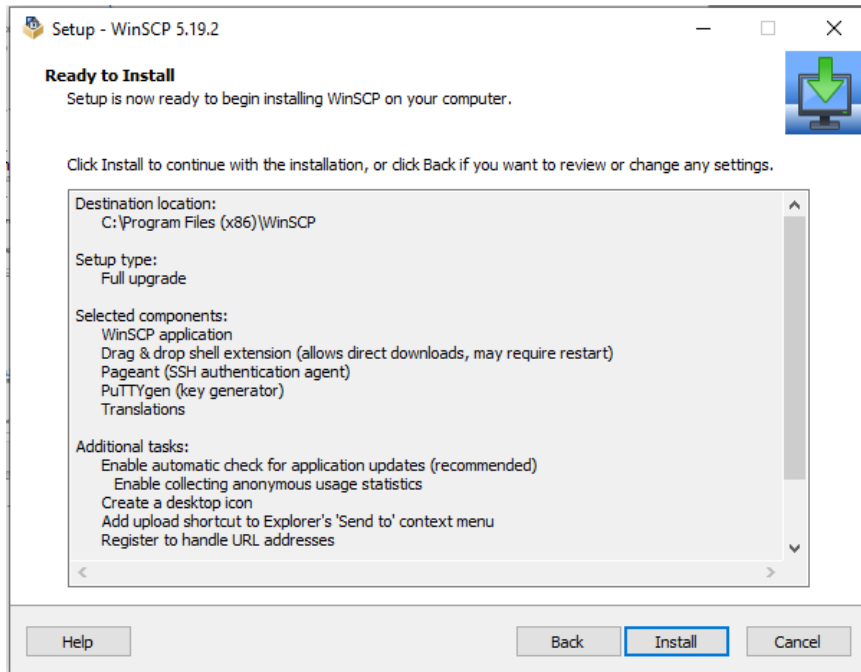
Click **Accept**.

3. Select the **Setup Type**.

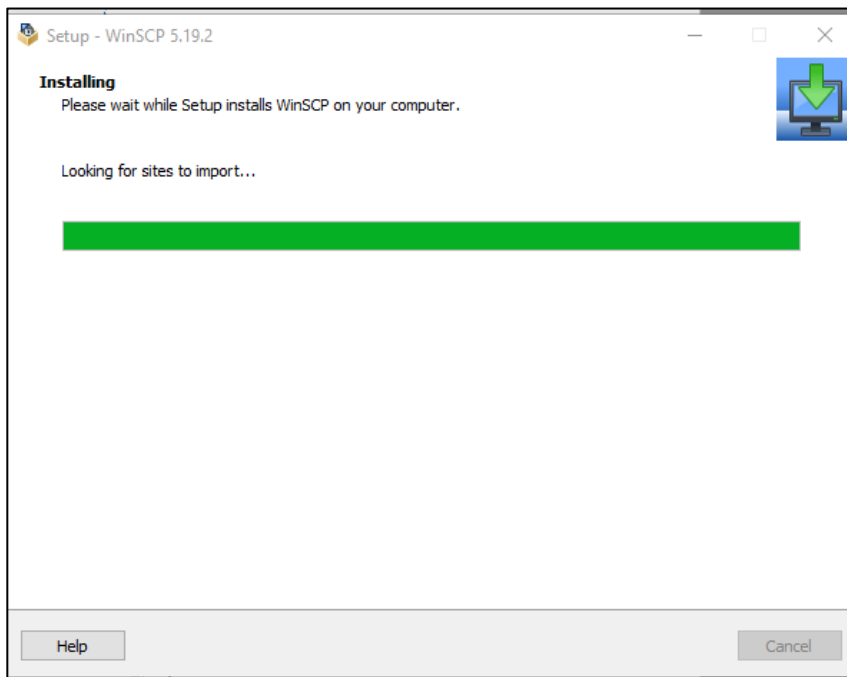


Click **Next**.

#### 4. Click **Install**.



The application will install.

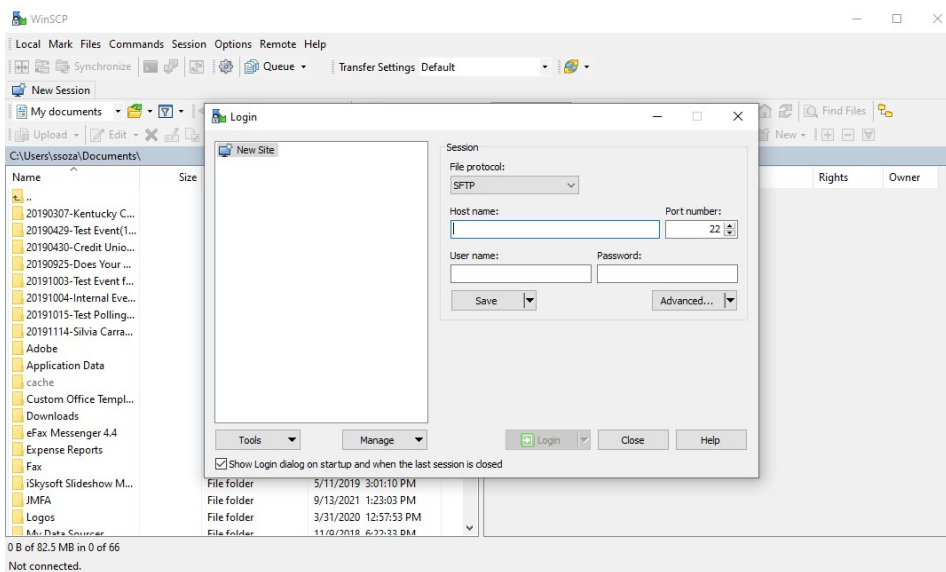


5. When installation is complete, if preferred select **No** and **Uncheck the option to Open Getting Started Page**

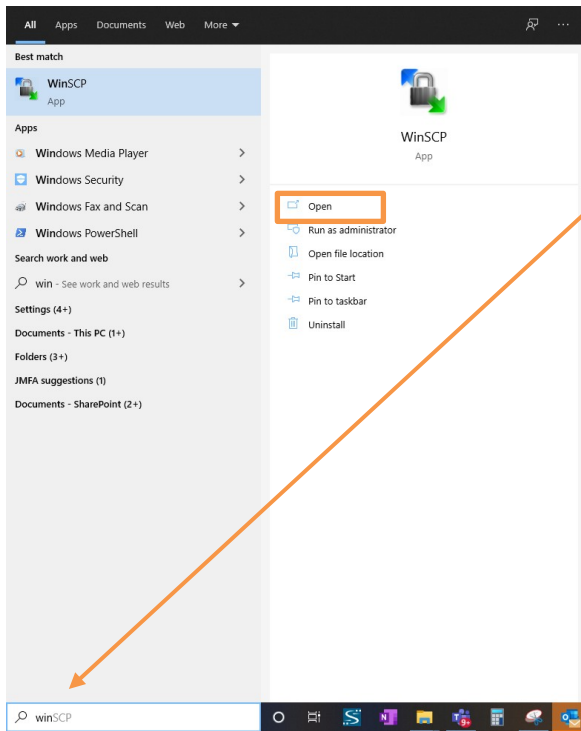


Click **Finish**.

6. Once installed, **WinSCP will launch**. You should then be prompted to enter your credentials previously provided.

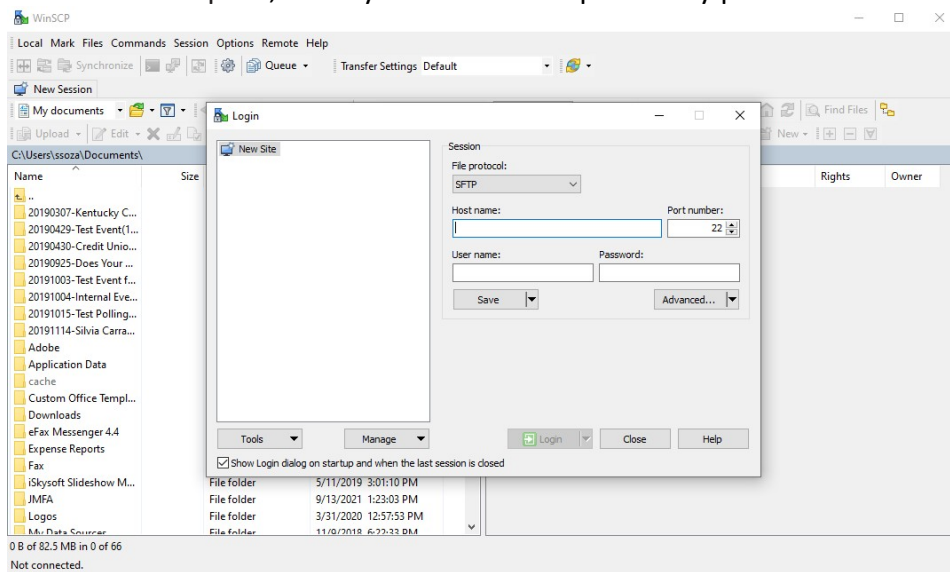


\*If the application does not launch try finding it using Windows Search.



Click **Open**

Once WinSCP opens, enter your credentials previously provided.



The host name = pm.jmfa.com

File protocol = SFTP.

\*The download file at the beginning of this document should be the latest version of WinSCP. If there is an issue with it, then you may go direct to their [site](#) and download the latest free version.

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